

FCCNY Grants - plan an event in your area!

June 11, 2009

Dear FCCNY members:

Part of what makes FCCNY unique is its support of, and commitment to, the diverse Tri-state regions that comprise the whole organization, and within those regions, the events and activities that each region offers. It is the regional members that make up the FCCNY community, and ANY CURRENT FCCNY MEMBER CAN ORGANIZE AN EVENT of any size, by partnering with his/her regional coordinator and following the process outlined below. By encouraging members (instead of the Board) to "own" the events, the regions are better able to identify and offer activities that respond to the needs and interests of their regions.

FCCNY is dedicated to fully supporting any program or activity that a regional coordinator or an individual member wants to develop that furthers the organization's mission....FCCNY connects, sustains and celebrates families with children adopted from China. Toward this end, the Board will consider all requests for additional funding on a case-by-case basis; this allows for the maximum amount of support to be made to the most regions possible. FCCNY believes that by supporting all members and coordinators who independently develop regional programming, the entire FCCNY community as a whole is strengthened.

HOW TO GET A REGIONAL GRANT

We have tried to keep the process very simple. We ask that individual members work with their regional coordinators, who will submit proposals for funding to the Board:

* A brief written description of the program, event, or activity and the number of current FCCNY members expected;

* A budget for the program, event or activity; with approximate projected income and expenses, and the expected shortfall to be funded.

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These proposals should be e-mailed to the treasurer (Tim Stoenner, Tim.Stoenner@gmail.com) or any board member so that FCCNY can quickly evaluate the request to determine if discretionary funds are available, notify the requesting regional coordinator as soon as possible, and make the approved disbursement in accordance with required financial procedures. A form is below in this email for convenience in order to simplify recording the information needed to make the disbursement.

Should you have additional questions, please do not hesitate to contact us.

Best regards,
Marjorie Berman for the FCCNY Board of Directors

FCCNY BOARD MEMBERS:

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FCCNY REGIONAL GRANT FORM

Brief Description and date of the event or program

Will the region need FCC Insurance? _____

Expected attendance _____

How many expected attendees are current FCC Greater NY Members? _____.

Expected Admission Price _____

Expected expenses

Who is the regional treasurer who will receive funds, make deposits, and keep an accounting of all income & expenses? As a 501c3 not-for-profit, FCCNY is legally required to follow federal and state mandated accounting procedures in order to maintain it's not for profit status.

Name_____

Address_____

e-mail_____

Phone_____

A complete accounting of all money spent and received should be forwarded by e-mail to Tim Stoenner (Tim.Stoenner@gmail.com) after the event for recording in the regional account.

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Families with Children from China of Greater New York (FCCNY) connects, sustains and celebrates families with children adopted from China.

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Families w Children from China Greater New York on facebook!

www.facebook.com/#!/group.php?gid=45604951492